



## **OBJECTIVES**

- To increase the employers' awareness on their roles and responsibilities in taxation.
- To educate employers on their liability for taxes and debts under the respective Acts.
- To guide and discuss on Monthly Tax Deduction (MTD).
- To provide an opportunity for networking among the participants with the officers of Lembaga Hasil Dalam Negeri Malaysia.

## **WHO SHOULD ATTEND**

Employers, Business Owners, Human Resource Practitioners, Administrators, Financial Personnel, Payroll Administrators, Tax Agents, Auditors and any other persons who wish to be updated with the latest tax development.

## **RATES**

- Discounted rates are applicable as follows:
  - Group - 5% (3 or more participation from the same company / organisation)
  - Loyal - 5% (Participated in the 2018 and / or 2019 LHDNM- MEF Seminar).

## **PAYMENT**

- Payment must be made in full by all confirmed participants before the event.
- Cheque to be made in favour of: **MALAYSIAN EMPLOYERS FEDERATION**
- Payment can be made to:  
**1052 8000 2422**  
**Affin Islamic Bank Berhad**

## **CANCELLATION AND SUBSTITUTION**

- An administration fee of RM 200 will be charged for cancellations received 3 days before the event.
- For no-shows, participants will be invoiced the full registration fee.
- Substitutions are allowed for registered participants.

## **CPD POINT**

- 8 Continuing Professional Development (CPD) points will be awarded for participation in this seminar.

## **HRDF CLAIMABLE**

- This seminar is HRDF-SBL claimable, subject to the approval of PSMB.
- To apply, the company must submit the application to the Pembangunan Sumber Manusia Berhad (PSMB).
- For more information, kindly visit <http://www.hrdf.com.my>

\*\*Certificate of attendance will be awarded to all participants.

<b>PROGRAMME OUTLINE</b>	
<b>MORNING</b>	
08.00 am	Arrival and Registration of Participants
09.00 am	<b>Managing Income Tax during Covid-19: What Employers Should Know</b> Chairperson : Lembaga Hasil Dalam Negeri Malaysia Speaker : Lembaga Hasil Dalam Negeri Malaysia  Q & A Session
10.30 am	Morning tea break
11.00 am	<b>Monthly Tax Deduction (MTD) : The 'P' Factor &amp; Responsibilities of Employers and Employees</b> Chairperson : Malaysian Employers Federation Speaker : Lembaga Hasil Dalam Negeri Malaysia  Q & A Session
<b>NOON</b>	
12.30 pm	Networking Lunch
02.30 pm	<b>Do's and Don'ts - Common Offences by Employers &amp; Employees</b> Chairperson : Malaysian Employers Federation Speaker : Lembaga Hasil Dalam Negeri Malaysia Panelist : Tax Agent / Professional Body / Academician  Q & A Session
04.30 pm	Afternoon tea break and Adjourn

**\* THE ORGANIZER RESERVES THE RIGHTS TO MAKE CHANGES TO THE EVENT PROGRAM.**

**\* PLEASE BE INFORMED THAT COMPLIANCE WITH THE SOP WILL BE ADHERED TO AT THE VENUES.**